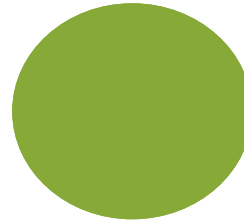
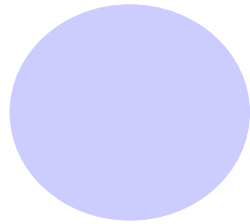


CITY OF SAN RAMON AQUATIC PICNIC RESERVATION INFORMATION



HOURS AND AVAILABILITY:

- Aquatic Picnic Areas can be reserved for use during Recreation Swim hours. *Hours are subject to change.
- San Ramon Olympic Pool Rec. Swim Hours:
 - Spring:
Sat—1:00pm—4:00pm
 - Summer:
Mon—Fri: 12:30pm — 3:30pm
Sat—Sun: 12:30pm—4:30pm
 - Fall:
Sat—Sun: 1:00pm —4:00pm
- Dougherty Valley Aquatic Center Rec. Swim Hours:
 - Summer:
T/TH: 12:00pm—2:00pm
Sun: 12:00pm - 3:00pm

HOW DO I RESERVE?

- **Aquatic Picnic Areas can be reserved online at www.SanRamonRecGuide.com**
- All rental fees and deposits are due at the time of booking.
 - Payments can be made by online by credit card (Visa, MasterCard or American Express).
 - Check or Cash payment require in person appointment to reserve.
- A prospective renter may tour any of the City of San Ramon facilities during open hours, respecting the privacy of individuals using those facilities.
- Phone-in, Mail-in or Fax-in reservations will not be accepted for aquatic picnic reservations
- Picnic reservations less than 3 days prior to the event date must be pre-approved. Reservations must be completed in person by appointment only.
- San Ramon Residents can make reservations Monday—Sunday 90 days prior to the event date.
- Non-Residents can make reservations Monday—Sunday 45 days prior to the event date.
- Reservations requested less than 3 days in advance require advance approval and must be completed in person by appointment only.

WHO DO I CALL?

For further information to reserve the picnic areas, please contact;

Tommy Kang: (925) 973-3203

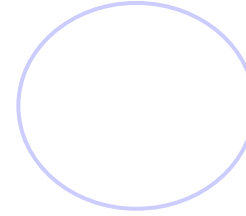
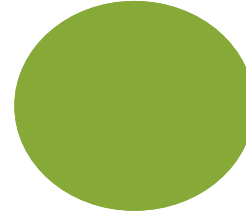
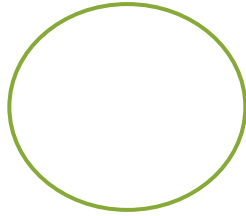
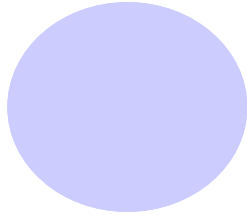
Office Hours:

9:00 am—4:00 pm

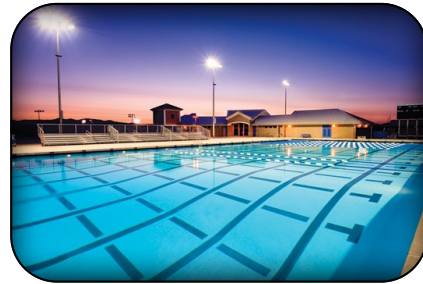
WHAT IF I HAVE TO CANCEL?

- Aquatic Picnic areas: **No refunds or cancellations unless a rainout**
 - Note: The City of San Ramon will determine rainouts during weather inclinations. If an event is rained out, a full refund can be requested or a credit will be issued for use scheduled during the same season (This does not apply for aquatic facilities.)
- If the City of San Ramon cancels or reschedules a previously scheduled event at a time, which is deemed unsatisfactory by the reserving group or individual, all rental fees paid will be refunded.

AQUATIC PICNIC AREA RESERVATION RATES



Splash 'N Dash, water top inflatable, at both pools



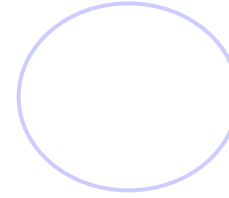
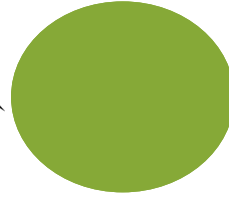
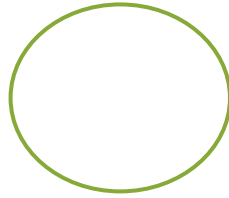
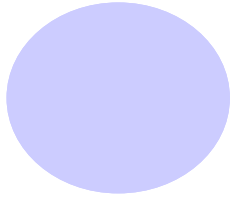
50 meter Pool at the Dougherty Valley Aquatic Center



Play Structure at the San Ramon Olympic Pool

WHAT'S THE COST?				
SAN RAMON OLYMPIC POOL & DOUGHERTY VALLEY AQUATIC CENTER	GROUP SIZE			
	Section 1 (25 Max)	Section 2 (25 Max)	Section 1 & 2 (50 Max)	Section 3* (25 Max)
Refundable Deposit	\$100	\$100	\$100	\$100
Private Resident	\$320.50	\$320.50	\$605	\$320.50
Non-Resident*	\$394.50	\$394.50	\$685	\$394.50
Pool Party Pass Included With Reservation:	25 Pool Entries	25 Pool Entries	50 Pool Entries	25 Pool Entries
<p>NOTE: An entrance fee is required for each person entering the Aquatic Center, regardless of use of the facilities. Single section reservations include 25 pool entries at a 10% discount off the general admission fee. Reservation of grouped Sections 1 & 2 include 50 pool entries at a 20% discount off the general admission fee. Additional swim entries can be purchased at a 10% discount off the general admission fee upon check-out.</p> <p>Aquatic Center Picnic Areas are only available for reservation during Recreation Swim Hours.</p>				
<p>Deposit Refunds: Picnic areas must be returned to the original condition in order to receive a full deposit refund. Picnic areas close 15 minutes after Recreation Swim ends, extended use will result in the loss of deposit. Any applicable deposit refund typically takes two to three weeks to receive back.</p>				

POLICIES AND USE RESTRICTIONS



Aquatic picnic reservations are available during Recreation Swim hours at the San Ramon Olympic Pool and Dougherty Valley Aquatic Center.

**Times vary per season.*

San Ramon residents and businesses may reserve picnic areas within 90 days of the rental date. Non-resident individuals and businesses may reserve picnic areas within 45 days of the rental date.

Aquatic picnic reservations are limited to one reservation per picnic area, per day. Staff discretion prevails to determine whether two events may be booked at the same pool on the same day.

Pool Party Swim Pass must be purchased at the time of booking. A Pool Party Swim pass includes the amount of entry passes that your rented section allows. (25 per section)

Additional pool party attendees above the party limit can be purchase on the day of the event for \$6.30 per person at the door.

Inflatable Obstacle Courses are included in the swim pass fee.

The contract holder must be present the day of the event. Reservations may not be transferred, assigned or sublet.

On the day of your party, you have two options:
 #1 Guests must have a copy of your All Swim Pass barcode to access the pool area.

#2 You must have a party representative available in the lobby to greet and check in guests. Note: Non-Swimmers are required to pay the entrance fee.

Rentals are permitted entry to rented sections 15 minutes prior to recreation swim for set up and 15 minutes after recreation swim for take down. Overtime beyond the allowed 15 minutes will result in loss of deposit.

The renter must agree to take full responsibility for the behavior exhibited by his/her attendees, guests, staff and contractors.

Patrons are responsible for personal property. City of San Ramon cannot be held liable for items left in or around any facilities or parks.

City staff will post a reservation placard at picnic site before the event.

Play structures are not included as part of a picnic/rental. Water & playground structures are not guaranteed to be operational during picnics/rentals.

The following are prohibited within the facility;
 Smoking (including E-Cigarettes)
 Alcoholic Beverages | Glass Containers
 Portable BBQs and Chaffing Dishes | Piñatas
 Animals, with the exception of service animals
 Advertisement/selling of products or services

Hard and Soft sided coolers are permitted; however they are subject to search.

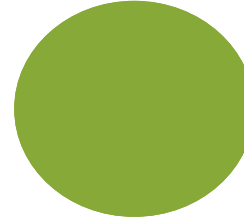
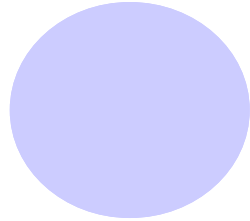
Tables and canopies are not allowed to be brought into the facility. Umbrellas are allowed but cannot go more than 6 inches into the ground. Stakes may not be driven into any concrete or asphalt areas.

Signage and decorations may not be attached to any existing structure or facility including walls, trash bins, columns, light posts, and windows. Applicants and their guests may decorate their reserved areas only. The Renter is responsible for removal and proper disposal of all decorations.

In the event that there are damages to equipment or the facility as a result of the rental, the renter is responsible for all replacement costs for damages. Replacement costs and repairs will be assessed and contracted or repaired by the City of San Ramon.

The use of amplified sound requires a permit. Please refer to *Section B6-115: Amplified Sound*.

AQUATIC PICNIC RESERVATION APPLICATION



APPLICANT INFORMATION:

Applicant Name:

Company or Organization:

Address:

City:

Zip:

Primary Phone:

(circle one) Cellphone | Work | Home

Secondary Phone:

(circle one) Cellphone | Work | Home

Email:

- Reservations can be made online at www.sanramonrecguide.com 90 days prior to the event date for residents and 45 days prior for non-residents.
- This application does not guarantee your reservation.
- Reservations are only confirmed once all appropriate payments have been made and a rental agreement has been completed.
- Event information provided on this application must coincide with rental activity during event hours. Misrepresentation of your event will result in immediate cancellation and forfeiture of rental deposit and fees.

PAYMENT INFORMATION:

A 2.9% convenience fee (\$2 min.) will be added per total credit/debit transaction.

Print Name on Card:

Date:

Amount \$:

Authorized Signature:

Billing Address: (Street)

(City, State, Zip)

Charge to my: MasterCard VISA American Express

Credit Card #: _____ - _____ - _____ - _____

Expiration Date: _____ Security Code: _____

Pool Picnic Sites:

San Ramon Olympic Pool Section 1 Section 2 Section 1 & 2 Section 3

Dougherty Valley Aquatic Center Section 1 Section 2 Section 1 & 2

Type of Event:

Title on Placard:

Date of Event:

Estimated Total Attendance:

How did you hear about us?